



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

10 December 2025

Dear Councillor

I write to summon you to the **Meeting of the Planning and Licensing Committee** to be held at the Guildhall on **Tuesday 16th December 2025 at 6.30 pm.**

The meeting is open to members of the public and press. Members of the public wishing to speak about a planning application should register either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX, **no later than 12 noon the day before the meeting** where the application will be considered.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30p.m. at the Saltash Library Hub.

Yours sincerely,

PP S Burrows
Town Clerk / RFO
To:

Essa	Tamar	Trematon
A Ashburn R Bickford J Brady (Vice-Chairman) R Bullock L Mortimore P Samuels	S Gillies M Johns S Martin P Nowlan J Peggs J Suter	G McCaw S Miller B Samuels (Chairman) B Stoyel

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may speak about a planning application.

Please note: Any member of the public requiring to speak about a planning application should register by email **no later than 12 noon the day before the meeting** where the application will be considered.

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and note a presentation from Brunel Recycling Ltd regarding Roodscoft Waste Management Facility. (Pages 5 - 13)
6. To receive and approve the minutes from the Planning and Licensing Committee held on 18 November 2025 as a true and correct record. (Pages 14 - 18)
7. To receive and review the Planning and Licensing Committee's Business Plan Deliverables and consider any actions and associated expenditure. (Pages 19 - 21)
(Pursuant to P&L held on 18.11.25 minute nr. 88/25/26)
8. To consider Risk Management reports as may be received.
9. Planning:
 - a. Applications for consideration:
PA25/08504
K Sargent & H Spencer – **50 Victoria Road Saltash Cornwall PL12 4DN**
Proposed off street parking
Ward: Essa
Date received: 24/11/2025
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T5JX2VFGK0300>

PA25/07063

Mr Robert Heys – **St John Ambulance R/o Fore Street Saltash Cornwall**

Conversion of the old hall into a one bedroom dwelling on the first floor with parking below

Ward: Essa

Date received: 4/12/2025

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T2QLRWFGGMJ00>

PA25/08494

Leanne Davis – **440 New Road Saltash Cornwall PL12 6HW**

Create parking in the front garden

Ward: Tamar

Date received: 9/12/2025

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T5IRO5FGJAP00>

b. Tree applications:

None received.

c. Tree notifications:

None received.

10. Consideration of licence applications:

None received.

11. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

12. To consider any items referred from the main part of the agenda.

13. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

14. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 20 January 2026 at 6.30 pm